



APPLICATION FOR EMPLOYMENT

An Equal Opportunity Employer

Date: _____

PERSONAL INFORMATION			
Name:		Referred By:	
Street Address:		City:	State: Zip:
Phone:		Alt. Phone:	
Email:			

EDUCATION			
	Name of School	Graduation Year	Major
High School			
College or Trade			

EXPERIENCE & TRAINING		
Special Skills, Talents, or Training:		
Military Service:		
Department	Position Desired	Training & Experience
Bindery		
Wide Format		
Offset Printing		
Digital Printing		
Pre-Press / Design		
Administrative / Office		

EMPLOYMENT HISTORY				
Employment Dates	Company Name, Supervisor, Phone	Wage	Position	Reason for Leaving

REFERENCES			
Please list the names of three persons not related to you whom you've known for at least one year.			
Name	Email Address	Phone	Years Known

AUTHORIZATION

I certify that the facts contained in this application are true and complete to the best of my knowledge. I understand that if I am employed, falsified statements on this application shall be grounds for dismissal. I authorize an investigation on all statements contained herein and the references and employers listed above to provide any and all information concerning my previous employment and any pertinent information they may have, personal or otherwise, and release McNeil Printing from all liability for any damage that may result from utilization of such information.

I also understand and agree that no representative of McNeil Printing has any authority to enter into any agreement for employment for any specified period of time, or to make any agreement contrary to the foregoing, unless it is in writing and signed by an authorized company representative. If employed, I agree to read McNeil Printing's employee manual and abide by its rules and regulations.

McNeil Printing is a drug free environment. Any persons being found with non-prescription drugs or found distributing any form of drugs on the premises will be dismissed. A pre-employment drug test is required.

Signature: _____ | Date: _____

Interviewed By: _____ | Date: _____

REMARKS		
Please do not write below this line.		
Position:	Approved By:	Date: